1. Plan-on-a-Page - *insert project name*

|  |  |
| --- | --- |
| **Overall complexity rating to achieve specified end-state** | Green/Amber/Red |
| **Implementation track** |  |
| **Function Definition** | *Insert description here*  |
|  | Dept 1 | Dept 2 | Dept 3 |  |  |  |  |  |  |  |  |  |  |  |
| **Current State**Where is this function done today E/P/A (embedded, pooled assigned) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **HR FTEs linked to function DAPSSCO** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Service definition** | *Insert description here*  |
| **Future State - E/P/A** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Future State FTEs** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **End-state Agreement obtained (Y/N)** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Future service** | *Insert description here*  |
| **Constraints and/or changes in progress** | **Process**:  | **System**:  |
| **Implementation timing:****Tranche and rationale** | Tranche: 1 Rationale: Key Activities: Plan: Design: Transition |
| **Benefits:** The overarching benefits of the *insert project name* project are: | **Qualitative** | **Quantitative** | **Risk to benefits** |
| **Risks** – top 3 risks to delivering the change within this functional area | **Probability (L/M/H)** | **Severity (L/M/H)** | **Risk Avoidance Strategy** |
| 1.  |  |  |  |
| 2.  |  |  |  |
| 3.  |  |  |  |